Shocking Document Imaging Industry Statistics

The average company spends $20 in labor to file a document, $120 in labor to find a misfiled document, and $220 to reproduce a lost document. Meanwhile, companies lose one out of every 20 documents, and spend 25 hours recreating each lost document.
 - *PricewaterhouseCoopers*

Nearly 75% of time spent working with paper-based information is wasted in searching and filing.
- *Coopers & Lybrand*

The average office worker maintains 20,000 pieces of paper annually.
- *Coopers & Lybrand*

95% of corporate information exists on paper. It is estimated that the average worker prints out 45 sheets of paper per day.
- *IDC*

It costs $25,000 per year to fill a four drawer cabinet, and $2,160 per year to maintain.
- *Orfal, Harkey & Edwards in Essential Client/Server Survival Guide*

 Professionals spend 5-15% of their time reading information, but up to 50% of their time locating pertinent information.
- *PricewaterhouseCoopers*

 25% of enterprise paper documents that are misplaced will never be located.
- *Datapro/Gartner Group*

U.S. businesses spend $350 billion on computer printouts annually. Paper copies cost between 6 and 12 cents per page (though 130 billion of the 350 billion copies per year are not needed).
- *Orfal, Harkey & Edwards in Essential Client/Server Survival Guide*

In spite of reports to the contrary, paper use is huge and continues to grow. Each day, U.S. workers generate 2.7 billion new sheets of paper.
- *ATG & Rheinner, Reuters*

U.S.-based companies spend $25 to $35 billion processing (filing, storing, and retrieving) paper. Management of documents over their life cycle pushes that figure up to $100 billion per year.
- *IDC*

Paper reduces office productivity. Of a total 8 hours wasted per week in paper management, finding documents wastes 1 hour, difficulty sharing documents wastes 1 hour, distribution & storage wastes 1 hour, and archiving and retrieval wastes half an hour. The average employee spends 400 hours per year searching for paper documents.
- *Datapro/Gartner Group*

 Of managers surveyed, 49% feel they are often unable to handle the volume of information received.
- *ATG & Rheinner Reuters*

The most valuable documentation is littered across department manager's desks.
- *Lotus Development Corp*

80% of data within an enterprise is unstructured, and this type of information is growing at 200% per year.
- *Yankee Group*

There are over 4 trillion paper documents in the U.S., and this number is growing at 22% per year.
- *Coopers & Lybrand*

50% to 100%+ productivity increases for implementations focused on process improvements.
Staff savings are primarily professional.
- *Workflow Management Coalition*

30% productivity increase common for simple workflow enabled document management. Staff savings are primarily clerical.
- *Workflow Management Coalition*

"Smart CIOs now see BPM as a way to lower maintenance costs and time
by 50%".
- *Forrester Research*